**Family Peer Advocate Job Summery**

The Family Peer Advocate is an essential part of the Early Childhood Mental Health team who will provide high quality care management services to children, families, and adults of various educational, cultural, and socio-economic backgrounds.

**Responsibilities and Duties**

* Works with Early Childhood Mental Health clinicians and consultants to support socio-emotional development of children and parents/caregivers
* Helps families plan, coordinate and access services that will support the growth of their child and family
* Accompany youth and families to meetings/school and appointments as needed.
* Seeks to support child and family so that child can remain in the home setting
* Facilitate groups/workshops and hold individual one-on-one peer support sessions focusing on engagement, planning and coordinating that will support growth of their child and their family
* Bridge and transition support to help increase parent/caregiver strengths to navigate systems, self-advocate and better meet their child’s social, emotional and/or developmental needs.
* Monitor family’s progress in achieving individualized goals
* Conduct outreach activities and participate in community events.
* Maintain ethical standards including HIPAA compliance
* Complete required documentation within required timeframes and within standards
* Meet weekly and annual programmatic service goals as defined by the program
* Participates in supervision, team conferences, training, staff meetings and demonstrate integration of these into all program work
* Conduct outreach activities and participate in community events.

**Experience/Skills**

* Experience working with children, families and parents in a community-based program, early childhood program or school setting
* Demonstrate interest in growing clinically in service of children and families
* Good oral, written, and interpersonal skills with children, parent/caregiver, staff and supervisors
* Demonstrates cultural competence
* Knowledgeable of community programs that will meet the needs of the children and families
* Ability to handle multiple tasks and work independently
* Computer proficient

**Required Qualifications**

* High school graduate, some college, or college graduate.
* Ability to work in the field in multiple locations with some home visiting
* Lived Experience as a parent or primary caregiver to a child with social, emotional, behavioral, mental health or development disability
* Credentialed as a Family Peer Advocate

**Job Type:**

Full-time

**Pay:**

$30,000-$36,000 per year

**Benefits:**

* 401(k)
* Dental insurance
* Flexible schedule
* Health insurance
* Paid time off
* Retirement plan
* Vision insurance

**Schedule:**

* Day shift
* Monday to Friday

**Location:**

* Multiple locations in the field

**Language:**

* Bilingual English- Spanish (Preferred)